

Regional Cadet Support Unit (Pacific)  
PO Box 17000 Stn Forces  
Victoria, BC V9A 7N2

3937-1085-3 (OIC Drill Display)

19 April 2024

Distribution List

ADMINISTRATIVE INSTRUCTION –  
VANCOUVER ISLAND AREA CADET DRILL DISPLAY 2024

Reference: Vancouver Island Area Cadet Drill Display 2024 – Information and Criteria

General

1. The Vancouver Island Drill Display will take place at Work Point Parade Square/Nixon Gym on Sunday, 28 April from 1000 to 1500 hrs. The following cadet corps/squadrons have registered teams to participate:

- a. 136 RCSCC – participating as a showcase team;
- b. 189 RCSCC – participating as a showcase team;
- c. 2483 RCACC – participating as a showcase team;
- d. 89 RCACS – participating as a medium-size competition team;
- e. 848 RCACS – participating as a medium-size competition team;
- f. 386 RCACS – participating as a large-size competition team; and
- g. 676 RCACS / 220 RCSCC – participating as a large-size competition team.

2. All teams must be familiar reference document which was previously issued and contains detailed information about the format for teams participating in the Drill Display. Any questions should be forwarded in advance of the Drill Display via email or Teams Chat to either:

- a. Capt Steve Newlove, OIC (Stephen.Newlove@cadets.gc.ca); or
- b. Capt Georgina Ko, Log O (Georgina.Ko@cadets.gc.ca).

### Transportation

- 3. South Vancouver Island (SVI) corps/squadrons (2483, 89, 848, 676/220) will arrive for 1000 hrs. SVI corps/squadrons are responsible for arranging their own transportation to the Drill Display location (i.e. parental drop off).
- 4. North Vancouver Island (NVI) corps/squadron (136, 189, 386) will be transported to the Drill Display by bus as follows:
  - a. 189 RCSCC & 386 RCACS – pick up by bus at 386 RCACS, 1298 Military Row, Comox at 0700 hrs 28 April 2024; and
  - b. 136 RCSCC – pick up by bus at 136 RCSCC, 750 Fifth Street, Nanaimo at 0830 hrs 28 April 2024.

Arrival of the NVI corps/squadron is anticipated to be 1030 hrs.

- 5. Return transport for NVI corps/squadron will be by bus departing from Work Point at 1530 hrs with drop off in Nanaimo at 1700 hrs and in Comox at 1830 hrs.
- 6. Support Cadets from the Victoria area are to report to Work Point as directed by the OIC. Support Cadets from outside of the Victoria area will have transportation arranged and pick up / drop off locations and timings will be communicated directly.

### Administrative Points

- 7. Upon arrival, all corps/squadrons will check in at the Nixon Gym, 1367 Victoria View Road. One adult staff member and the Drill Team Commander should present themselves to check in.
- 8. While adult staff are expected to maintain supervision of their own Drill Team for the duration of this activity, there are several Support Cadets who will be assisting with check in, directing teams to areas where they may store uniforms / change, and ensuring schedules are

being followed. Adult staff are asked to follow the guidance of these Support Cadets and ensure that their Drill Team Commanders are aware that they are to do the same. Additionally, Support Cadets will be acting as Cadet Assessors for the Drill Display, as well as emceeing, conducting Cadet Correspondent duties, and completing other logistics tasks. C/WO1 Stefanie Kostamo is appointed as the Parade Commander for the VI Area Drill Display 2024 and will be providing overall supervision of Support Cadets and holding the Parade Commander position for the closing ceremony.

9. Fair weather plan will have the Drill Display hosted on the outdoor parade square, while inclement weather will move the Drill Display indoors to be conducted in the Nixon Gym. The gym size is 160 x 80 feet which is significantly smaller than the outdoor Parade Square.

10. Spectators are welcome to attend the Drill Display. Chairs will be available around the perimeter of the parade square and parents / family members / other guests will be given priority to the seating area. Should chairs remain unoccupied cadets may be seated quietly to watch other teams when their own is not performing. As this is an event where cadets can be inspired by seeing other team performances, watching and supporting other teams is strongly encouraged. It is important that when watching the performance of other teams, spectators are quiet and respectful. Moving into or out of seats as spectators must be done only between drill team sequences so as not to cause distraction.

11. Parking for spectators is available behind the outdoor parade square, in guest parking spots outside of building WP 1367 (Nixon Building) and in parking spots behind WP 1058 (Regional Cadet Support Unit Pacific HQ). All attendees should be advised that a Commissionaire will be at the entrance to Work Point and military ID or a drivers license will be required to be presented.

### Dress

12. Although there will be no formal uniform inspection, all participating corps/squadrons should ensure that all team members, including the Drill Team Commander, are dressed the same and in accordance with the criteria included in the reference document. Uniforms will be looked at holistically and form part of the feedback corps/squadrons receive. Teams may arrive in civilian clothing and change into their uniform in advance of their scheduled showcase / competition timing.

13. Dress is as follows:

- a. cadets participating as part of a Drill Team – C1 as detailed in reference document;
- b. Support Cadets:
  - (1) Parade Commander, MC and Assessors – C1, and
  - (2) Logistic Support Cadets – FTU/STU; and
- c. CAF members from participating corps/sqns will wear No 1; civilian instructors / civilian volunteers will wear appropriate business attire.

### Meals

- 14. Lunch will be provided in the Work Point Galley for all cadets and supporting staff. A time that each time should be attending the Galley for lunch will be provided during check-in. Lunch times will respect the showcase / competition schedule. Cadets may go to lunch in uniform or civilian attire at the discretion of their supervising staff.
- 15. All cadets should bring a water bottle and any snacks they wish to have with them for the day. There will be no canteen on site.
- 16. NVI corps/squadron will be provided a box lunch for their return trip to Nanaimo or Comox.
- 17. Meals are not available on site for spectators.

### Schedule

- 18. There will be 3 teams presenting a showcase performance (with all having selected to present only the compulsory routine) and 4 teams presenting a competition performance (compulsory and precision routines). Showcase teams will receive anecdotal feedback on their routine and competition teams will receive anecdotal feedback and an award standing of bronze, silver or gold in accordance with the criteria shared previously (detailed in reference document).
- 19. The Drill Display Schedule is available online at: [VI Area Cadet Drill Display 2024 Final.xlsx](#). Please note that while we anticipate being on schedule, we request your patience

should timings advance or be delayed slightly and we appreciate your understanding should this occur.

20. There will be a closing ceremony/parade following all the teams' performances where feedback and award standings will be shared and presented. All teams are encouraged to remain for the closing ceremony/parade.

B.L. Ennis  
Major  
Area Officer Commanding Vancouver Island

Action

COs 136, 189, 220 RCSCC  
CO 2483 RCACC  
COs 89, 386, 848, 676 RCACS  
OIC VI Area Drill Display  
Log O VI Area Drill Display

Information

Zone Trg O (NVI)  
Zone Trg O (SVI)